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| **CYBERSECURITY MALAYSIA INFORMATION SECURITY MANAGEMENT SYSTEM** **CERTIFICATION AND AUDIT SCHEME** |
|  |

Please fill in the application form below to proceed with the ISO 22301 certification application. Attach separate sheets if the space provided is insufficient. Supporting documents can be attached to support the information given in this form.

|  |
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| **A: Organisation Information** |
| 1. Registered organization name:
 |
| 1. Business registration no.
 |  |
| 1. Business sector:

*(Kindly tick* √*)* | * Government
* Banking & Finance
* Information & Communications
* Health Services
* Emergency Services
 | * Energy
* Water
* Transportation
* Food & Agriculture
* National Defense and Security
* Others: *<Kindly indicate below>*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| 1. Product / Services:
 | *<Please describe what does your business do >* |
| 1. Legal status:

*(Kindly tick* √*)* | * Sdn Bhd/Private Limited
* Berhad
* Others <indicate below>

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | * Bumiputera
* Non bumiputera
 |
| 1. Corporate address
 |  |
| Postcode: | State: |
| 1. Authorised representative for ISO 22301 BCMS details
 | Telephone No.: | Fax No.: |
| E-mail Address: | Website Address: |
| 1. Alternate contact details for the authorised representative
 | Name: | Tel No.: |
| Designation: | Email: |
| 1. Corporate structure
 | *<Please include as an attachment>* |

| **C.** **BCMS Scope** |
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| 1. Number of services/ activities in the BCMS scope.

Please list the activities. |  |
| 1. List of services/ activities within the BCMS scope which have been sub-contracted
 |  |
| 1. Other services/activities which is NOT in the BCMS scope
 |  |
| 1. Numbers of employees within BCMS scope
 |  Permanents staffs Part time staffs Contracted staffs Subcontracted staffs (Others) \_\_\_\_\_\_\_\_ AMOUNT |
| 1. Numbers of customers within BCMS scope and who are they?
 |
| D. Sites within the BCMS scope  |
| 1. Numbers of sites to be certified
 |
| Main Sites I |
| 1. Address
 |  |
| 1. Operations
 |  |
| 1. Numbers of employees
 |   Permanents staffs Part time staffs Contracted staffs Subcontracted staffs (Others) \_\_\_\_\_\_\_\_ AMOUNT |
| 1. Official working hour
 | *<Kindly indicate the number of shift group and working hours, if applicable>* |
| Supporting Sites II |
| 1. Address
 |  |
| 1. Operations
 |  |
| 1. Numbers of employees
 |   Permanents staffs Part time staffs Contracted staffs Subcontracted staffs (Others) \_\_\_\_\_\_\_\_ AMOUNT |
| 1. Official working hour
 | *<Kindly indicate the number of shift group and working hours, if applicable>* |
| *If there are more sites, please attach the list* |
| **F.** **Management System Information** |
| 1. Has your organisation been certified to other management system or do you adopt any management best practice? <Kindly tick √ the relevant option>
 | * Yes
* No

 If Yes, please provide the name of the management system:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. If you have established your Business Continuity Management System (BCMS), did you develop the BCMS on your own (i.e. internally)? <Kindly tick √ the relevant option>
 | * Yes
* No

If No, please provide the name of the BCMS consultant:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_\_ |
| 1. Has the internal audit and management review been conducted? If yes, please provide the date. <month/year>
 |  |
| 1. When is your expected ISO 22301 certification date? <month/year>
 |  |
| 1. Has CyberSecurity Malaysia provided any service to your organisation? <Kindly tick √ the relevant option>
 | * Yes
* No

If Yes, please provide the service name and month/year in which the service was completed.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**FOR OFFICIAL USE ONLY:**

Application Accepted:

Application Declined:

Justification of decline: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Scheme Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_